



**December 15, 2023**

Community Planning and Development Department  
City of Mercer Island  
9611 SE 36<sup>th</sup> St.  
Mercer Island, WA 98040

Subject: Mercer Island Water Meter Data Collector Installation Project  
Conditional Use Permit Application  
Location 3 – Island Crest Park (PRE23-041)

**Dear Community Planning and Development Department:**

The City of Mercer Island (City) Public Works Department is proposing the Water Meter Data Collector Installation Project (Project) as part of the City's new Advanced Metering Infrastructure (AMI) system. The water meter data collection equipment to be installed will receive data from residential and commercial water meters and transmit that data to the City for billing and water use recording purposes. The AMI system will allow customers to track their daily water use, provide timely customer notifications of potential leaks, and assist the City in its water conservation efforts.

The Project is considered an Essential Public Facility (EPF) per Mercer Island City Code 19.16.010.E. EPFs are allowed in all zoning districts with a Conditional Use Permit (CUP). The Public Works Department is seeking a CUP for **Location 3 – Island Crest Park** where equipment installation is proposed.

For Location 3 – Island Crest Park, the following documents are provided to support the Conditional Use Permit application:

1. Development Application Sheet
2. Project Narrative
3. Site Survey and Site Plan
4. Title Report
5. SEPA Checklist
6. Code Compliance Matrix

The Public Participation Plan, which is being used for the seven AMI data collection equipment locations including **Location 3 – Island Crest Park**, is included with this submittal.

If you have any questions regarding this submittal or require additional information, please contact me at (206) 572-5016 or via email at [alaine.sommargren@mercerisland.gov](mailto:alaine.sommargren@mercerisland.gov).

Sincerely,

A handwritten signature in black ink that reads "Alaine Sommargren". The signature is fluid and cursive, with the first name "Alaine" and last name "Sommargren" clearly legible.

Alaine Sommargren  
Deputy Director  
City of Mercer Island – Public Works

cc: Jason Kintner, City of Mercer Island  
Malia Bassett, HDR  
Lanelle Ezzard, HDR  
Jeffrey Hansen, HDR